



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

23 June 2021

**DIVISION MEMORANDUM**  
DM No. 416, s. 2021

**CALL FOR FEATURE ARTICLES ON GENDER AND DEVELOPMENT**

**To:** OIC-Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors and Specialists  
Division Section/Unit Heads  
Public Schools District Supervisors  
Secondary and Elementary School Heads  
Teaching and Non-Teaching Personnel  
All Others Concerned

1. This Office through the Division Gender and Development (GAD) Focal Point System (GFPS) and Men Advocating GAD-Consciousness for Human Equity through Transformative Education (MACHETE) remains steadfast to ensure the provision of gender equality through gender-responsive work and learning environment to continuously improve its support systems at all levels of governance.
2. The provision of **information, education, and communication (IEC) material** is considered as one strategy to promote and educate people regarding the importance of gender equality and the remarkable contribution of every individual in the society regardless of their sex orientation, gender identity and expressions (SOGIE).
3. In this regard, the Division GFPS in cooperation with the MACHETE institutionalized the **development of GAD IEC material** through **Baskula: The Official GAD Folio of DepEd Quezon** to strengthen the commitment of the Schools Division in the promotion and appreciation of gender equality.
4. Also, the Division GFPS would like to share the said opportunity to become part of the growing promotion of DepEd Quezon to gender-responsive work and learning environment. Hence, **all interested teaching and non-teaching personnel** are invited to showcase their inspirational

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
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stories through article writing with the theme: **Men in Pandemic: Stories of Hope and Strength.**

5. This year's theme shall **give pride and promote the remarkable contribution of men** (regardless of SOGIE) in this time of pandemic. The theme shall also highlight the **noteworthy role of men in achieving women empowerment** amidst health crisis.
6. All article submission shall undergo screening through the Division GFPS using the following criteria:

Criteria	Weight
Relevance to Theme	30%
Grammar & Mechanics	20%
Brevity	10%
Inspirational Value	30%
Overall Impact	10%
<b>Total</b>	<b>100%</b>

7. **Submission guidelines** are:
  - a. Articles should be written in English and should not exceed 1,500 words.
  - b. Include a maximum of two (2) high resolution photos related to your story.
  - c. Use typeface Arial, size 11, with 1.5 spacing. Accepted formats are .docx and .doc only.
8. Please see **Enclosure Nos. 1 and 2** for the **article template** (MS Word format) and **waiver**.
9. All accepted articles will be published and included in the **Baskula, Vol 2, Issue 1 for CY 2021**. **All writer-contributors** shall also receive **certificate of publication** from the Division Office.
10. Submission of articles shall be on or before **July 30, 2021, 5:00 p.m.** through **tinyurl.com/BASKULA2**.
11. Widest and immediate dissemination of this Memorandum is desired.

**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

hrdmgd06/23/2021

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\*Enclosure No. 1 to DM No. 416, s. 2021

**FEATURE ARTICLE ON GENDER AND DEVELOPMENT (GAD) TEMPLATE**

<b>Name (Last, MI, First):</b>	
<b>School &amp; District:</b>	
<b>Position/Designation:</b>	

<b>Photos:</b> <i>(copy-paste below)</i>	<b>Caption/s</b> <i>(should highlight the doer/s and the activity as shown in the photo/s)</i>

<b>Title of Article</b>	
<b>Keywords</b> <i>(at least three words relevant to content; separate by comma)</i>	
<b>Content</b>	

\*Maximum of 1,500 words, Arial, 11, 1.5 spacing

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\*Enclosure No. 2 to DM No. 410, s. 2021

**ENTRY SUBMISSION WAIVER**

I, \_\_\_\_\_ (full name of participant),  
\_\_\_\_\_ (position) of \_\_\_\_\_ (name of  
school/district/office), of legal age and bona fide resident of  
\_\_\_\_\_ (barangay/town), voluntarily participates in the **Call for  
Feature Articles on Gender and Development** in support to the DepEd Quezon's GAD initiatives. I  
declare that my article is original and a product of my own craft.

I willfully acknowledge that upon submission, my article is already considered a property of the  
Division Office which may be used in effort to strengthen its GAD implementation across various  
governance levels and promote its GAD projects/programs.

\_\_\_\_\_  
Signature Over Printed Name

\_\_\_\_\_  
Date Signed

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